

**INFORMATION CIRCULAR NO. 506**  
Office of the Chief Financial Officer

**SAN DIEGO UNIFIED SCHOOL DISTRICT**

**Date:** April 20, 2015

**To:** All Monthly Certificated and Classified Employees

**Subject:** DISTRIBUTION OF PAY WARRANTS FOR JUNE 2015

**Department and/or  
Persons Concerned:** All Monthly Certificated and Classified Employees

**Reference:** None

**Brief Explanation:**

**PAY DATE:** June pay warrants for **ALL** monthly certificated and classified employees will be payable on **June 30, 2015**.

**YEAR-ROUND SCHOOLS, OPEN DEPARTMENTS, AND CHILD DEVELOPMENT CENTERS:** Monthly certificated and classified employees--June pay warrants will be distributed at the work sites in the regular manner on June 30, 2015. Special handling will not be available.

**CLOSED SITES:** Monthly certificated and classified employees--All warrants for closed sites will be placed in the U.S. Mail on June 29, 2015.

**Counter pick-up will not be available.**

APPROVED:



Jenny Salkeld  
Chief Financial Officer

JS:vb

Distribution: Lists G